

Joint Programmes Boards Coordinating Committee (JPBCC)

**Conference Room, Advanced Pharmacy Studies Centre (UCL School of Pharmacy)
21 Russell Square, London**

Friday 13th January 2012 at 11.00 am to 12.30pm

Name	Title/Department	Abbreviation	In Attendance
David Webb	Director of Specialist Pharmacy Services - Chair	DW (c)	Y
Graham Davies	UCL SoP Head of Programmes (Chair of CARG)	GD	Y
Neil Haribhai	Senior Programmes Administrator	NH	Y
JPB South East Coast			
Mike Gray	Royal Surrey County Hospital	MG	Y
Ian Bourns	East Sussex Hospital Trust	IB	N
Gail Flemming	SEMMED - Education Lead	GF	Y
John Smart	University of Brighton	JS	Y
Iain Cummin	Medway School of Pharmacy	IC	N
JPB South Central			
Bhulesh Vadher	Portsmouth Hospital Trusts	BV	N
John Quin	Buckingham Hospital Trusts	JQ	N
Satinder Bhandal	University of Reading	SB	N
Helena Herrera	University of Portsmouth	HH	Y
JPB London			
Stuart Semple	Barts & The London Trust	SS – BTL	N
Susan Sanders	London Pharmacy Education & Training	SS	Y
Anthony Smith	UCL School of Pharmacy	AS	N
Peter Hylands	Kings College London	PH	N
John Brown	Kingston University	JB	N
JPB East of England			
Jane Giles	Mid Essex Hospital	JG	Y
Martin Keble	West Hertfordshire Hospital NHS Trust	MK	N
Chetan Shah	University of Hertfordshire	CS	N
Zoe Aslanpour	University of Hertfordshire	ZA	Y
David Wright	University of East Anglia	DW	Y
Associate Members			
Margaret Stone	DeMontfort University	MS	N
Larry Goodyear	DeMontfort University	LG	N

	Actions
1. Apologies Iain Cummin, John Quinn, Satinder Bhandal, Stuart Semple, Anthony	Brian Pearce is Interim Dean at UCL School of Pharmacy. – NH to

Smith, Peter Hylands, Jane Giles, Martin Keble	update membership list
<p>2. Minutes of previous meeting</p> <p>Minutes from the 14th October 2011 were agreed to be an accurate reflection of the meeting.</p>	
<p>3. Matters arising</p> <p>a. GD - no further communication from MPC on need for a report for WS2.</p> <p>b. Standardization of portfolio reviews discussed at CARG during 17th November 2011.</p> <p>c. Opportunity for a showcase event will be reviewed at a future date.</p>	
<p>4. Items of Report</p> <p>a. NHS Transition: SHA Clustering and LETB's</p> <p>South East Coast SHA & LETB – GF informed members their proposed LETB is currently chaired by Medway's Chief Executive.</p> <p>LETB has established Professional Advisory Group which meet intermittently and GF is a member of the group. GF stated that the introduction of LETB has not been a challenge for South East Coast.</p> <p>South Central currently has 1 proposed LETB which has 2 councils. The 2 councils may possibly merge within the future.</p> <p>East of England – ZA informed members that East of England have only been provided a limited amount of information regarding changes to SHA and introduction of LETB, but they have been reassured they can begin to plan for following academic year 2012/2013.</p> <p>SS confirmed there are likely to be 3 LETBs to cover the Midlands and East of England but was unsure how this would work as a pharmacy workforce.</p> <p>London – 3 LETBs will be introduced for London by April to cover North West, North Central East and South London. The role of the London Deanery in the new arrangements is unclear.</p>	

b. Funding Models: Commissioned programmes and HEFCE funding changes

JS clarified there had been no further movement regarding HEFCE funding for postgraduate programmes.

Members from South East Coast met with SHA to discuss funding in December 2011 and the outcome of the meeting was positive. The hope is that any increase in fees would be gradual.

East of England confirmed they do not receive any HEFCE funding and their income was based upon commissioned basis. SHA funding needed to be confirmed.

London – UCL intend that the diploma should continue, with possible collaboration with King’s.

It was noted that commissioning would continue to be sought in relation to the UCL diploma.

JS suggested consistency of programme fees would be of benefit, but, due to enrolment numbers, this may not be possible.

c. Collaborative working: Review of MoU

DW(c) clarified JPB programmes need to work within the geography to which they relate.

UEA – Confirmed they deliver the 1st 60 credits of the programme is taught same way as other partners but UEA do not offer DAPs. DW clarified UEA did not wish to leave JPB collaboration.

DW presented results of an informed Diploma survey. Practitioners from London, South East Coast and East of England indicated lower ‘enjoyment’ but also a higher proportion of ‘not wanting to study after pre-reg’. They responded positively to ‘Did you find the postgraduate programme helpful?’

DW suggested that UEA were likely to make some changes to their programme to their programme and agreed to share proposal with the Committee.

DW stated the JPB should be providing a development, with employers ensuring their practitioners are competent in the work place.

DW to provide outline of proposed changes to UEA Diploma.

All JPB members to provide short paragraph outline the academic role, employer role and how we communicate student progress onto Trusts.

<p>GD reminded members of the memorandum of understanding which ready to be reviewed. DW(c) stated the new document should be an agreement between the regional JPB Boards.</p>	<p>NH to forward electronic copy of memorandum to all members.</p>
<p>5. AOB</p> <p>Statement of Completion – It would be useful to standardize wording and format of the Statement of completion to maintain consistency and uniformity for JPB.</p>	
<p>6. Date of next meeting</p> <p>May / June 2012</p>	<p>NH to email selection of dates to members preferably 'Thursday' for next meeting.</p>